



International
Civil Aviation
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Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

LT 11/43.4.4-SA572

22 September 2011

To: Mr. Pierre Dubois, Directeur Régional de l'Aviation Civile aux Antilles et en Guyane (France)
Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana
Mr. Stanley Betterson, Acting Director of Civil Aviation, Suriname

From: ICAORD, Lima

Subject: **Eleventh Meeting/Seminar of the Scrutiny Working Group (GTE/11) – Lima, Peru 21 to 25 November 2011**

Action required: Select and nominate participants, not later than 10 October 2011

Sir/Madam,

I have the honour to invite you to participate in the Eleventh Meeting/Seminar of the Scrutiny Working Group (GTE/11), to be held in Lima, Peru from 21 to 25 November 2011

The Scrutiny Working Group (GTE), in coordination with this Regional Office, organizes the event. The Draft Agenda is attached as **Appendix A** to this letter. Simultaneous interpretation English-Spanish will be provided.

Also, general information of the meeting, venue, hotel and other aspects related with the event are attached as **Appendix B** to this letter.

The main objective of this meeting/workshop is to continue with the assessment and analysis of large-height deviations (LHD), to apply GTE methodology to LHD events taking into account parameter values, to identify operational trends, and to propose mitigating measures in order to reduce LHD events and to improve safety.

I would appreciate if participants to this event are:

- a) Air Traffic Management (ATM) authorities, officers, and specialists directly involved in safety management for Civil Aviation Administrations and ATS Service Providers.

- b) Executives, pilots, operations, and airworthiness specialists from commercial, general, and military aviation operating in the SAM Region.

I would also appreciate receiving the attached registration form(s) (**Appendix C**), as soon as possible.

Finally, due to the impact and the significance of the discussions that will be held during these events, I urge you to take all possible efforts to nominate at least one delegate from your Administration, in order to contribute in ATS safety management improvement in the CAR/SAM Regions.

Accept Sir/Madam, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
ICAO South American Office
Lima

Enclosure

As indicated

cc.: Mr. Daniel Madiot, Chef du SNA (ai) aux Antilles et en Guyane (France)
Mr. Falisie J. Pinas, B. Tech., Minister of Transport, Communication and Tourism,
Suriname
Mr. Etienne L. Fernandes, Airworthiness Authority, Acting Director, Civil Aviation
Safety Authority Suriname (CASAS), Suriname
ICAORD, Mexico (for retransmission to NACC States)
Mr. Raul Octaviano de Sant'Anna, CARSAMMA
Mr. Peter Cerdá, IATA Director Safety, Operations & Infrastructure, the Americas &
Atlantic
Mr. Manuel Góngora, IATA Manager Safety, Operations and Infrastructure,
LATAM/CAR
Ms. Carole Couchman, Regional Officer, IFALPA HQ
Mr. Alex Figuereo Executive Vice President, IFATCA

APPENDIX A

TENTATIVE AGENDA

Agenda Item 1: GTE Overview, Regional Monitoring Agencies and Scrutiny Groups

- a) History
- b) Roles and responsibilities
- c) Overview of Target Levels of Safety as approved by GREPECAS
- d) Objectives
- e) Report

Agenda Item 2: Large Height Deviation (LHD) Analysis – CARSAMMA

- a) Application of GTE methodology to LHD events
- b) Presentation of the most recent statistical data
- c) Identify operational trends from data base

Agenda Item 3: Mitigating actions to ensure target level of safety (TLS)

- a) Quantitative analysis of LHD reports
- b) Identification of air navigation risk as a consequence of repeating similar LHD reports
- c) Application of SMS methods in the LHD analysis activities.
- d)

Agenda Item 4: Other business

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APPENDIX A

EXPLANATORY NOTES OF THE AGENDA

Agenda Item 1: GTE Overview, Regional Monitoring Agencies and Scrutiny Groups

The meeting will initiate activities carrying out a revision of the status of application of the GTE general overview, the Regional Monitoring Agencies and to ratify GTE objectivees

Agenda Item 2: Large Height Deviation (LHD) Analysis – CARSAMMA

The meeting will review the GTE methodology, taking into account particular LHD events, the results established as of the recent reports, keeping in mind identification of air navigation risks as a consequence of repetition of similar LHD reports.

Agenda Item 3: Mitigating actions to ensure target level of safety (TLS)

Under this agenda item, the results of the reports may be analysed in the matters related to safety and to evaluate possible mitigating actions to reduce the high level risk incidences provided by the excessive number of LHD in the SAM Region.

Agenda Item 4: Other business

Other matters that have not been dealt with under the above mentioned agenda items, may be revised under this agenda item.

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APPENDIX B
WORK PROGRAMME

Hour	Monday	Tuesday	Wednesday	Thursday	Hour	Friday
09:00 – 10:30	08:30 <i>Registration</i>	Agenda item 2	Agenda item 2	Agenda item 3	0900 – 0930	Report revision
	09:00 Opening				0930 – 1000	<i>Coffee break</i>
	Agenda item 1				1000 – 1130	Report approval
10:30 – 10:45	<i>Coffee break</i>	<i>Coffee break</i>	<i>Coffee break</i>	<i>Coffee break</i>	1130 – 1200	Closing Ceremony
10:45 – 12:00	Agenda item 1	Agenda item 2	Agenda item 3	Agenda item 3		
12:00 – 13:00	<i>Coffee break</i>	<i>Coffee break</i>	<i>Coffee break</i>	<i>Coffee break</i>		
13:00 – 15:00	Agenda item 2	Agenda item 2	Agenda item 3	Agenda item 4		

APPENDIX C

International Civil Aviation Organization

South American Office

Eleventh Meeting/Workshop of the Scrutiny Group (GTE/11)

Lima, Perú, 21 to 25 November 2011

GTE/11

IP/01

05/09/11

GENERAL INFORMATION

(Presented by the Secretariat)

1. **Venue and dates**

The Eleventh Meeting/Workshop of the Scrutiny Group (GTE/11) will be held at the premises of the ICAO South American (SAM) Regional Office in Lima, Peru, from 21 to 25 November 2011.

2. **Coordinator**

Mr. Celso Figueiredo, ATM Regional Officer

ICAO SAM Regional Office

Tel: +511 611-8686

Fax: +511 611-8689

E-mail: mail@lima.icao.int

cfigueiredo@lima.icao.int

3. **Participants Registration**

The registration of delegates will take place on Monday 21 November 2011, from 08:30 to 09:00 hours.

4. **General information**

It can be found in the “*General Information*”, “*Weather*” and “*Hotels*” sections of the ICAO SAM Regional Office Website home page, located at <http://www.lima.icao.int/>, “*inglés*” (upper right-hand corner).

5. **Documentation Link**

The documentation will be posted in the ICAO SAM Regional Office Website, <http://www.lima.icao.int/>, *Meetings*; participants should check this website frequently to download the documentation. All participants must bring their own set of documentation to the Meeting venue (hard copy or electronically), since there will be no hard copies available for distribution.

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